

<b>SCHOOL COMMITTEE GOVERNANCE AND OPERATIONS</b>	<b>B</b>
<b>SCHOOL COMMITTEE MEETINGS</b>	<b>BD</b>
<b>RECOGNITION OF DELEGATE(S)</b>	<b>BDE</b>
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The Lincoln School Committee recognizes that it is the policy-making board for the Lincoln School District. The Committee is conducting school department business in public according to the Rhode Island Open Meeting Law. This open meeting is not considered a public hearing.

Comments by members of the community on issues that pertain to School Department business are appropriate and may be presented either during Right To Be Heard, Correspondence, or Community Comment.

Members of the community desiring to address the Committee on issues that pertain to School Department business shall be given fair opportunity to be heard. The public may address the Committee as follows:

- Right To Be Heard – Prior to the convening of the meeting, the person(s) who would like to be heard need(s) to complete the attached form and submit to the Chair. Under Right to Be Heard, members of the public may only address matters on the agenda of that meeting. Right To Be Heard will be #2 on the agenda of all open meetings. Fifteen minutes will be allotted for Right To Be Heard unless extended by a majority vote of the Committee.
- Correspondence - An individual or a group will provide a written request to be placed on the agenda under correspondence. Said request must be received by the Chair and/or Superintendent seven (7) days prior to the meeting date. The request shall include the name of the individual or group, mailing address, telephone number of spokesman, and the reason for coming before the School Committee.
- Community Comment - Comments by the public that pertain to School Department issues on or not on the meeting's agenda will be heard. Fifteen minutes will be allotted at all open meetings for Community Comments, prior to adjournment unless extended by a majority vote of the Committee.

Adopted: January 14, 1985  
Amended: April 21, 2003  
Amended: June 26, 2006

**RIGHT TO BE HEARD**

The public may civilly address the Committee under the following agenda items:

Right to Be Heard. The purpose of Right to Be Heard is for members of the public to provide input on an agenda item(s) requiring a vote of the Committee, prior to the Committee’s discussion/vote on said agenda item(s).

- Prior to the convening of the meeting, the person(s) who would like to be heard shall complete the appropriate form and submit it to the Chair or Superintendent.
- The individual shall identify the agenda item about which the individual will comment both on the form and immediately prior to making comment under this section.
- Members of the public may only address Committee Members on listed agenda items for that meeting and shall be limited to three (3) minutes per individual. Individuals may not reserve nor giveaway excess time.
- Individuals shall only address the Committee once (for up to a total of three minutes) and may not address other individuals, or otherwise engage in debate, discussion, questioning, or cross talk.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

I/We wish to address an item on the agenda for the Lincoln School Committee meeting to be held on \_\_\_\_\_.

- Specific agenda item (give numeral, letter and number) to be addressed:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

*TOWN OF LINCOLN SCHOOL COMMITTEE, Lincoln, Rhode Island*

Adopted: April 21, 2003

Amended: June 26, 2006

Amended: August 24, 2021