

Working Papers:

Detailed information regarding working papers can be found on the following website:

<http://www.dlt.ri.gov/ls/childlabor.htm> - Rhode Island Department of Labor – Child Labor Rules

Intent to Employ a Minor Form – This form is required to be completed by the Rhode Island employer that intends to hire the minor **before** working papers can be issued.

Once the Intent to Employ a Minor Form is completed by the parent and employer, you may contact the Lincoln Public School Department Business Office at 401-721-3316 to schedule an appointment. Due to COVID-19, working papers can only be processed by appointment. For a faster turnaround and to eliminate contact, you may also email the Intent to Employ a Minor Form to simonen@lincolnps.org.

Please Note:

Minor Employment in Massachusetts – Please be advised that any minor working for a MA employer, even if the minor is a RI resident, must obtain MA working papers, processed by the school district that the employer is located in. The Lincoln Public School Department cannot process working papers for MA employment.