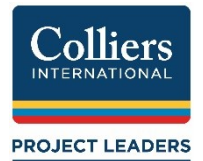


MEETING MINUTES

Town of Lincoln Lincoln RI High School



School Building Committee

Meeting No. 33

Date: 10/7/2021 **Location:** Town Hall - 100 Old River Road, Lincoln, RI 02865
Time: 6:30 PM **Additional Details:** School Building Committee

Attendee Name:	Presence:	Company:	Email:	Phone:
Derek Osterman	Present		derek.osterman@colliers.com	
Chad Healey	Present		chad.healey@colliers.com	
John Ward	Present		jward@lincolnri.org	
Mike Gagnon	Present		mgagnon@lincolnri.org	
John McNamee	Present		mcmameej@lincolnps.org	
Kevin McNamara	Present		mcmamarak@lincolnps.org	
Julie Zito	Present		juliezitohr@gmail.com	
Mary Anne Roll	Present		maroll0321@gmail.com	
Mike Babbitt	Present		mbabbitt@dimeo.com	
Jay Schofield	Present		schofieldd@lincolnps.org	
TJ Russo	Present		asrlawyer@aol.com	
Laurie Cullen	Present		knip71665@hotmail.com	
Ben Williams	Present		bwilliams@smma.com	
Phil Gould	Present		pgould@lincolnpoliceri.com	
Al Ranaldi	Present		aranaldi@lincolnri.org	4013331100
Chris Racine	Present	SMMA	cracine@smma.com	

Agenda:

MEETING MINUTES



Item #	Name
1	Meeting Minutes
2	Requisitions
3	Budget Spent to Date & Estimated Spend
4	Changes to the Project & Cost Impacts
5	Review Outstanding Items in Turned Over Spaces
6	Central Admin - Requisitions
7	Central Admin - Budget Spent to Date & Estimated Spend
8	Central Admin - Changes to the Project & Cost Impacts
9	Central Admin - Procurement Update
10	Ribbon Cutting Ceremony Discussion / Scheduling
11	Schedule Next Meeting
12	Public Comment

These minutes are intended to reflect the important issues and action items as discussed at the meeting on the referenced date. If there are any discrepancies, please respond by email to chad.healey@colliers.com within one week of publication.

Name	Item #	Item Date	Description	Responsible	Target Complete	Status
Meeting Minutes	1.1		The Minutes from the 09/02/21 SBC Meeting were approved tonight at SBC.	SBC	10/7/2021	Closed
Requisitions	2.1		Requisition #41 by Gilbane was presented in the amount of \$472,301.86 and represents 99% billed. Colliers noted that this wasn't the final, and that another requisition will be coming following the "final" for them to bill the last of the retainage. This requisition was approved tonight at SBC.	SBC	10/7/2021	Closed
Budget Spent to Date & Estimated Spend	3.1		Colliers provided the budget updates showing what remained of construction and owner's contingencies. Both of which were low as of the last SBC Meeting. By approving any of the changes tonight, it would authorize spending beyond the available remaining contingency. As such all changes being approved at tonight's meeting that go against Owner's contingency will be approved "contingent upon acquiring	Colliers		For Information Only

MEETING MINUTES



Name	Item #	Item Date	Description	Responsible	Target Complete	Status
			further funding from Town Council".			
Changes to the Project & Cost Impacts	4.1		ATP-461 was presented in the amount of \$82,454 for Waterproofing at Part E Foundation Wall. Approved tonight in the value of \$61,696 - contingent upon acquiring further funding from Town Council. This lesser value represents the approval also being contingent on not proceeding with the change under Gilbane's contract, instead hiring the subcontractor/s directly through the Town or School Department through an emergency action.	SBC	10/7/2021	Closed
Changes to the Project & Cost Impacts	4.2		ATP-475 was presented in the amount of \$14,326 for DEFS at the Main Canopy. This change, as explained by SMMA, is no longer the recommended approach to a change at the main canopy. They recommend approving CCD-095 for Exterior Metal Ceiling at Main Canopy in the NTE (Not to Exceed) amount of \$16,000 instead. Along with this, they recommend proceeding with CCD-096 for Exposed Metal Gutter at Main Canopy in the NTE amount of \$6,300. Both of these recommended CCD's were approved tonight, totaling \$22,300 - contingent upon acquiring further funding from Town Council. The two other CCD's brought to the meeting as alternative options to this (CCD-097 for Concealed Metal Gutter at Canopy & CCD-098 for Structural Steel Outriggers at Canopy) were turned down in favor of CCD-096. Note that CCD-096 does not include the subsurface handling of the water from the canopy, with an underground tank, as discussed during this SBC Meeting.	SBC	10/7/2021	Closed
Changes to the Project & Cost Impacts	4.3		ATP-483 was presented in the amount of \$27,200 for Final Property Survey. This value is reflected on Gilbane's latest Construction Contingency Status Report, provided and discussed earlier in this meeting. The committee felt that this cost should have been included in Gilbane's work and if it wasn't clearly spelled out to the subcontractor during bid reviews, it should have been and that the Town shouldn't be responsible for covering that cost. The committee requested Colliers to follow up with Gilbane accordingly. This change was not approved tonight at SBC.	SBC	10/7/2021	In Progress
Changes to	4.4		The Town Vendor hired for Landscaping - Yardworks - has quoted a	SBC	10/7/2021	Closed

MEETING MINUTES



Name	Item #	Item Date	Description	Responsible	Target Complete	Status
the Project & Cost Impacts			change order in the amount of \$8,919.40 to Fill & Pave Over the Rut at the Driveway to the Athletic Field. This latest quote was based on the results of the on site meeting that followed the two earlier options being turned down at the 9/2 SBC Meeting. Approved tonight - contingent upon acquiring further funding from Town Council.			
Changes to the Project & Cost Impacts	4.5		The Town Vendor hired for Landscaping - Yardworks - has quoted a change order in the amount of \$15,500 to Address the Ponding Concern at the Concrete Pad Out Front of the ADA Entrance to the Athletic Field Bleachers. This value represents the option to add a catch basin, not the alternative option to pull up and replace the slab/curbing to be pitched differently which was quoted at \$13,750. Approved tonight - contingent upon acquiring further funding from Town Council.	SBC	10/7/2021	Closed
Review Outstanding Items in Turned Over Spaces	5.1		Colliers reviewed their updated list of items in turned over spaces that still need to be 100% completed. While brought up first during the discussion around the latest requisition, a request was made by the SBC to have the measurement taken regarding how much the wood in the gym that is being scheduled to be sanded down. The concern was whether we were compromising the wood, or not, by sanding it down.	Colliers		For Information Only
Central Admin - Requisitions	6.1		ADS's Requisition #6 was presented in the amount of \$71,644.58 and represents 100% billed to date. RGB has signed off, certifying this requisition. Colliers noted that while this is the "Final" requisition, there will be one more for the retainage to be released back to ADS. This requisition was approved tonight at SBC.	SBC	10/7/2021	Closed
Central Admin - Budget Spent to Date & Estimated Spend	7.1		Colliers provided the latest budget update regarding the Central Admin project. Indicating that the remaining contingency, in order to be used to fund changes in the larger High School project, would require a formal request and go through an approval process.	Colliers		For Information Only
Central Admin - Changes to	8.1		Colliers noted that there weren't any pending changes for this project.	Colliers		For Information Only

MEETING MINUTES



Name	Item #	Item Date	Description	Responsible	Target Complete	Status
the Project & Cost Impacts						
Central Admin - Procurement Update	9.1		Colliers noted that with the project complete, there is nothing further to be procured.	Colliers		For Information Only
Ribbon Cutting Ceremony Discussion / Scheduling	10.1		Colliers noted that the Ribbon Cutting Ceremony is officially scheduled for Thursday, 10/14 at 6:30pm, being held at LHS with optional tours following the ceremony and speeches.	Colliers		For Information Only
Schedule Next Meeting	11.1		The SBC noted that changes were coming to the committee that will replace this one. As such, this would be the last meeting with this particular LHS - School Building Committee and everyone was looking forward to the Ribbon Cutting next week.	SBC		In Progress
Public Comment	12.1		There was no public comment at this meeting.	SBC		For Information Only

The next meeting will be on . Location will be