

**Saylesville Elementary School  
School Wide Title I Program**



**Parent Involvement Policy  
& Action Plan  
2024-2025**

**Saylesville Elementary School  
Public Process for developing the Consolidated Resource Plan and  
public reporting requirements**

**Saylesville Elementary School Community:  
Parent Involvement Policy and Home School Compact**

**Planning Committee**

<b>Parent &amp; Title I Parent Involvement Coordinator</b>
<b>Administrator</b>
Matthew Russo
<b>Teachers</b>
Cynthia Soares, Marissa Gingras, Amy Fanning, Jessica Fetters, Tracy Pereira, Kelly Williamson, Sue Barnes, Rose Cimarelli
<b>Teacher Assistant</b>
Sarah Picard
<b>Community Member</b>
Patti McChrystal
<b>Title I Director</b>
Dr. Kevin McNamara

## **Mission/Vision/Philosophy**

Each school served by the Title 1 program of No Child Left Behind shall develop jointly with parents for all children served a written parent policy that describes how parents, the entire school staff and the students will share responsibility for improved student academic achievement and how a partnership will be developed between the school and parents to help students achieve the State's high standards.  
-1118(a) (2).

This requirement supports the mission and vision of the Lincoln School Department which states:

***The Lincoln Public School District, an educational system with a tradition for excellence, challenged by growth and diversity, is dedicated to building a partnership among home, school, and community. We provide educational opportunities through standards-based curriculum and high quality instruction so that all students can learn the skills needed to be productive citizens in a global society.***

**2. Please describe the process that your district used to prepare this consolidated Resource Plan of submission. How were teachers, building administrators, parents, students and community members involved in this process?**

### **Policy Involvement**

#### **Vision**

**Title 1 provides support to students and parents through resources and research based training, enabling Saylesville Elementary School to develop high quality, enriched programs that meet the individual needs of all children, families and teachers through extended learning time above and exceeded services.**

**By providing a positive, caring environment with high expectations, Saylesville's Title 1 ensures that all students feel capable, connected, and able to make a worthwhile contribution to their community.**

#### **General Expectations**

Saylesville Elementary School is a Targeted Assistance school Title I program and as such will agree to the following:

- To plan with parents and provide to participating Title 1 students and parents programs, activities and procedures consistent with (Sec.1118 ESEA)
- To provide full opportunities for the participation, information, and school reports in an understandable or alternative format of parents with limited English proficiency, parents with disabilities, and parents of migratory children (Section 1111 of the ESEA)
- Parental involvement shall include: the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring
  - (A) Parents play an integral role in assisting their child's learning;
  - (B) Parents are encouraged to be actively involved in their child's education at school;
  - (C) Parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child;
  - (D) The carrying out of other activities, such as those described in Section 1118 of the ESEA

- Parents will be informed at least yearly of services provided through the Parental Information and Resource Center in the state.

**Target #1**

**Saylesville Elementary School will take the following actions to involve parents in the joint development and school review and improvement of its district-wide parental involvement plan under Section 1112 & 1116 of the ESEA.**

<b>Action Steps</b>	<b>Timeline</b>	<b>Responsible to Complete/Monitor</b>
Re-hire one (1) parent liaison to assist with outreach to parents of students who receive Title 1 services.	Summer/Fall 2024	Principal Title 1 Director
Parent Involvement Policy will be formatted, printed and sent home with all parents.	September 2024	Principal Title 1 Parent Liaison
Parent Involvement Policy will be available on our website.	September 2024	Parent Title 1 Website Coordinator

**Target # 2**

**Saylesville Elementary School Community will take the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.**

<b>Action Steps</b>	<b>Timeline</b>	<b>Responsible to Complete/Monitor</b>
Monthly email updates on the ClassTag and Skyward	September 2024 - June 2025	Principal, Technology Department, Title I Parent Liaison, Title 1 Teachers, Teachers
Initiate parent workshops to promote reading	Fall 2024	Principal, Teachers
Attend conferences and/or network with Title I schools on improving Title I services and programming.	2024-2025 School year	Principal, Title 1 teachers, and Title 1 Coordinator

**Target #3**

**To ensure effective involvement of parents and to support a partnership between the school community and the parent community to improve academic achievement our school will do the following.**

<b>Action Steps</b>	<b>Timeline</b>	<b>Responsible to Complete/Monitor</b>
Monthly email updates	September 2024-June 2025	Principal and Title I Teachers
Every other month, identify and share effective practices parents can practice at home with their students (4-5 times)	October 2024 - June 2025	Principal, Title 1 Teachers, Teachers, Parent Liaisons, Reading Teachers, Technology Department
At the start of the school year, provide parents with Title 1 Information and yearly meeting schedule	September 2024	Principal and Title 1 Parent Liaisons
Provide Parent/Student Summer Reading resources to support literacy	June 2025	Principal, Title 1 Parent Liaison and Teacher

**Target #4**

**Saylesville Elementary School community will build the capacity of its school staff and parents to create strong parental involvement programs, to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement. The following strategies will be used.**

<b>Action Steps</b>	<b>Timeline</b>	<b>Responsible to Complete/Monitor</b>
Ideas for Parent/Student Events <ul style="list-style-type: none"><li>● Family Book Clubs</li><li>● Guest author</li><li>● Reading themed events</li></ul>	October 2024 - June 2025	Principals, Title 1 Parent Liaisons, Title 1 Teachers and Teachers
Invite parents in for at least one celebration of learning at the end of the module in reading per grade.	Between November 2024 - June 2025	Principal, Title 1 Teacher, Teachers
Continue partner with the Lincoln Public Library to support summer reading	June 2025	Principals, Parent Liaison, Teachers

**Target #5**

**The school will provide parents of participating children a description and explanation of the curriculum in use at the school, with grade level expectations and the forms of academic assessment used to measure student progress. This will be done with the following steps.**

<b>Action Steps</b>	<b>Timeline</b>	<b>Responsible to Complete/Monitor</b>
Continue to inform parents about the curriculum through grade level celebrations of learning.  Progress report for students receiving Title 1 reading support will be sent home each trimester	Between November 2024 - June 2025  Trimester	Principal/Curriculum Director  Title 1 and classroom Teachers

**Target #6**

**The school will play an important role in educating its teachers, coordinators, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.**

<b>Action Steps</b>	<b>Timeline</b>	<b>Responsible to Complete/Monitor</b>
Work on recruiting additional parent members to the school-based Title 1 committee	September 2024 - June 2025	Principal. Title I Parent Coordinator

**Target #7**

**As a targeted assisted school we will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their child.**

<b>Action Steps</b>	<b>Timeline</b>	<b>Responsible to Compete/Monitor</b>
Develop a relationship between the Family Literacy Center and/or Lincoln Library and invite the Directors to participate in Title 1 meetings.	Ongoing	Principal, Title I Parent Coordinator

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This policy was adopted by the **Saylesville Elementary School** School Improvement and Title I Team on Monday, May 29, 2024 and will be in effect for the period of one year. The school district will distribute this policy to all Saylesville families, Part A children on or before September 20, 2024.